

# The special audit report on WMO Regional and Representative Offices

With regard to our mandate over the two-year period (2020-2021 and 2022-2023) within the financial period (2020-2023), we hereby present the special performance report on WMO regional offices and representative offices.

## Audited Offices

### RAP from 23 October to 3 November 2023

Regional Office for Asia and the South-West Pacific in Singapore and Representative Office the South-West Pacific in Apia, Samoa, Representative for Arab in Manama, Bahrain.

### RAM from 22 to 25 November 2023

Regional Office for the Americas in Asuncion, Paraguay and Representative Office for North and Central America and the Caribbean in Costa Rica.

### ROE from 28 to 30 November 2023

Regional Office for Europe



# Audit approach and Methodology

- The legal basis for the External Auditor's audit is set out in Article 15 of the WMO Financial Regulations and Rules and in the Additional Terms of Reference governing the External Audit of WMO.
- The audit has been focused on the activities carried out by Management for maintaining WMO's field presence in accordance with the Annex to Resolution 40 (EC-76) Guidelines on the Role, Responsibilities and Operations of WMO Regional and Representative Offices and for ensuring the effectiveness and efficiency of mission in the field.
- Performance measurement gives assurance of value for money, increases accountability and enhances the legitimacy of decisions. It is now internationally recognized that a good set of performance indicators also gives a better understanding of why targets are, or are not, being achieved, thus supporting the decision-making process.

## Methodology

The audit team reviewed documents, legal frameworks, service orders in various areas such as travels, HR, Finance, project management, procurement and review, interviews, observation, on site visit.



# The operational framework

Risk analysis specific to regional offices and a consideration in terms of safety, technology, health and an emergency protocols

Administrative operating instructions dedicated to specific regional realities.







# Regional Offices Audit Findings



## **Regional communication strategy and media management**

Policies and procedures

Framework for participation in events, activities

## **Appraisal performances system and regional contribute**

Improving the effectiveness of performance frameworks

## **WMO regional asset inventory management**

Enhance more detailed instructions and operational modalities.

## **Sharing and Mobility Staff**

- Communication mechanism between departments and region members
- Procedures for staff mobility or reassignment show the consequences for career prospects, grades, and financial implications to encourage staff participation.

## **Regional Offices project management capacity**

- strengthening the capacities of the concrete regional presences projects and harmonizing the definition of duties and activities

## **SSA's obligations related the regional offices projects**

strengthening measures that ensure consultants fulfill their obligations to projects

## **Link the regional offices/ HQ**

to take advantage knowledge of the territories and enhance the dialogue

## **Low value purchases in regional offices**

Procurement training activities long-term agreement (LTA) enhance sustainable procurement

## **Compliance procurement system**

instructions or operational manuals specific for the regional offices



Thank you for your attention.

